

## NEW GRADUATE CERTIFICATE PROGRAM

Certificate Programs are designed to recognize successful completion of predefined coursework in a focused area of study. Completion of a minimum of 12 graduate credits of coursework is required as defined by each Certificate Program. Upon successful completion of the Certificate Program requirements, the Graduate School will issue a Certificate to the student and will record completion of the program on the student's transcript. Certificate Program Proposal Template:

- Statement of sponsorship from the department chair or the course director, and where appropriate, of the department chair or other participating faculty. This statement should discuss the effect of offering the Certificate Program and any new courses on the faculty workload. Identify supplies or other resources needed to support the Program (e.g., space, equipment, and funds).
- Describe the relationship of the proposed certificate program to the strategic plans of the department, the Graduate School and MCW.
- What is the anticipated revenue stream? Please meet with the Graduate School to discuss funding of its efforts to register, monitor and graduate students.